

Digital proficiency	Can you give an example of a time when you downloaded and installed software updates?
Digital creation	Can you give an example of a time that you sketched an image using a stylus and tablet?
Information literacy	Can you describe how you would reference an online source correctly?
Digital learning	Can you name a digital badge that you have earned and describe what you had to do to qualify for it.
Digital communication	Can you give an example of personal data that a social media platform collects about you? (eg Twitter, Facebook, LinkedIn)
Digital identity management	Can you give an example of a time when you have managed the privacy settings on any social media?

Digital proficiency	Can you describe a time when you compared the functions of similar applications?
Digital creation	Can you give an example of a time when you have modified the styles in a Word document?
Information literacy	Can you give an example of a time when you checked the credibility of a web page?
Digital learning	Can you give an example of a webinar that you have attended?
Digital communication	Can you give an example of a time when you have used different digital platforms to communicate with different audiences online?
Digital identity management	Can you give an example of a time when you have managed social media for a team, group or organisation?

Digital proficiency	Can you talk about a time when you read an independent review of any digital tool or application?
Digital creation	Can you give an example of a time when you have used advanced effects in photo editing (eg layering, noise reduction)
Information literacy	Can you give an example of a time when you reviewed the history of a Wiki article?
Digital learning	Can you name a podcast or open lecture that you have downloaded?
Digital communication	Can you give an example of a time that you have considered the accessibility of a digital platform before deciding to use it to communicate online?
Digital identity management	Can you give an example of a profile that you have deleted when no longer in active use?

Digital proficiency	Can you give an example of a shortcut or work-around that you have used in any digital systems?
Digital creation	Can you talk about a time that you used visual thinking tools such as mind-mapping or drawing software?
Information literacy	Can you give an example of a time that you checked the copyright of digital information before using it or distributing it?
Digital learning	Can you give an example of a language learning app that you have used?
Digital communication	Can you give an example of a time when you considered control of your digital footprint?
Digital identity management	Can you give an example of a time when you have considered other people's privacy when sharing information?

Digital proficiency	Can you give an example of a time when you resolved a basic technical issues yourself? (eg headset not working, login issues)
Digital research and problem solving	Can you give an example of a time when you tested a new digital tool or technique?
Media literacy	Can you describe how you would find images with an open licence?
Digital learning	Can you give an example of an online course that you have participated in?
Digital collaboration	Can you give an example of a task list or project timeline that you have shared with colleagues?
Digital identity management	Can you give an example of how you have linked different media (eg Twitter, blog, email) to build followers?

Digital productivity	Can you give an example of a time when you changed software settings to suit the way you work?
Digital research and problem solving	Can you give an example of time when you posted a question online and collated ideas from others?
Media literacy	Can you give an example of a time when you have created and used an online quiz or poll?
Digital teaching	Can you give an example of a time when you have referred someone to a useful website or article?
Digital collaboration	Can you give an example of project management software that you have used (eg Trello, Basecamp, MS project)?
Digital wellbeing	Can you give examples of how you would be mindful of when time online is causing stress or tiredness?

Digital proficiency	Can you give an example of a time when you would save a file in a different format from the original?
Digital research and problem solving	Can you describe an online survey that you have carried out?
Media literacy	Can you give an example of time when you used digital media in a presentation? (eg image, sound, video clip?)
Digital learning	Can you give an example of a time when you used a digital device to learn whilst on the move?
Digital collaboration	Can you give an example of any document that you have created by collaborating online with others? (eg reports, presentations)
Digital identity management	Can you give examples of the types of personal information you'd take care about sharing when joining a new service?

Digital productivity	Can you describe one approach that you use to manage your emails? (eg do you use different inboxes? Folders? Message rules?)
Digital research and problem solving	Can you give an example of a time when you used a game or simulation to explore a real-world problem?
Media literacy	Can you give an example of a time when you edited digital audio or video files?
Digital teaching	Can you give an example of an explainer or 'how to' video that you have created?
Digital collaboration	Can you give an example of a time when you shared digital content with immediate colleagues or peers?
Digital wellbeing	Can you give an example of a time when you logged off from email and social media for a period of time to enhance concentration?

Digital productivity	Can you give an example of a time when you have used digital tools to create task lists? (eg Google tasks, Outlook tasks)
Digital innovation	Can you give an example of a time when you have introduced your team to new ways of using technology?
Data literacy	Can you give an example of time when you created a chart or an infographic from data? (eg using Excel)
Digital teaching	Can you give an example of an online quiz that you have designed?
Digital participation	Can you give an example of a time when you discussed current issues in an online group?
Digital wellbeing	Can you give an example of a time when you have used digital networks to extend and nurture friendships?

Digital productivity	Can you outline the steps you'd have to take to create a table of contents in a report or webpage?
Digital innovation	Can you give an example of a time that you challenged the use of new digital practices because you did not see the benefit?
Data literacy	Can you give an example of a time that you have collected data into categories (using tags or codes)
Digital teaching	Can you give an example of a time that you have acted as a digital advisor, mentor or trainer?
Digital participation	Can you give an example of something that you have contributed to a blog, wiki or shared network?
Digital wellbeing	Can you give an example of a time when you have actively avoided a confrontation online?

Digital productivity	Can you give an example of a time when you synchronised files or data across different devices?
Digital innovation	Can you give an example of a time that you have looked for ideas from other professional areas to use in your own context?
Data literacy	Can you give one example of something you could do to judge the credibility of statistics used in public debate?
Digital teaching	Can you give an example of a time that you have curated useful content for other people to access?
Digital participation	Can you give an example of any online webinar or online event that you have taken part in?
Digital wellbeing	Can you give an example of a time when you used digital networks to promote causes that you care about?

Digital productivity	Can you give an example of a time when you worked across different tools and software to produce a complex report or presentation?
Digital innovation	Can you give an example of a time when you challenged traditional practices because you could see that digital offered a better way?
Data literacy	Can you give an example of a time that you have taken care to ensure that data you are using is from a credible or authentic source?
Digital teaching	Can you give an example of a time when you have shown someone how to use a digital platform or a service at work? (eg other staff or students)
Digital participation	Can you give an example of information that you have collected and shared with others? (eg bookmarks, image collections)
Digital wellbeing	Can you give an example of a time when you have reported negative messages or behaviour in online networks? (eg fake news, bullying)